



MASSACHUSETTS SECONDARY SCHOOLS ATHLETIC DIRECTORS ASSOCIATION

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| ➤ Fran Whitten, Executive Director | ➤ Mike Roy, President | ➤ Andy Crisafulli, 1 st Vice President |
| ➤ Jay Costa, 2 nd Vice President | ➤ Keith Mangan, 3 rd Vice President | ➤ Tania Rich, Secretary |
| ➤ John Lynch, Treasurer | ➤ Dick Baker, Public Relations | ➤ Mike Denise, Past President |
| ➤ Michele Denise, Conference Coordinator | | ➤ Karrah Ellis, LTC Coordinator |

**Executive Board Meeting Minutes
December 3, 2018 @ MIAA 10:00AM**

Attendance: Mike R., Fran W., John L., Andy C., Jim Q., Jim A., Thom H., Keith M., Ryan M., Rich R., Kelly F., Terry R., Michele D., Karrah E., Jay C., Mike D., Tania R., Sherry B.

Regrets: Dick B., Jamie O., Bob C.

Call to order at 10:12am by President Mike Roy.

1. Secretary Report – Tania Rich

- a. Review minutes from November 2018. Motion to approve October meeting minutes by Jay C. Second by Keith M. Approved unanimously (11-0).

2. Treasurer's Report - John Lynch

- a. John distributed income/expense report and transaction report (see attached). In the bank, MSSADA currently has \$87,860.94 (\$41,697.51 in checking account and \$47,928.03 in the money market).
- b. Over 170 paid memberships as of December 1st with an additional 20 POs/FID forms.
- c. Motion to accept the financial report by Jay C. Second by Keith M. Approved unanimously (12-0).

3. MIAA Executive Director Report - Bill Gaine

- a. Sherry Bryan attending in place of Bill
- b. Sportsmanship Summit – Approximately 850 in attendance due to the storm.
- c. Girls & Women In Sports Day information has been sent out
- d. Invitation to Breakfast at the National Conference (12/16)
- e. TMC will meet on 12/11 and present (alignment guidance and Max Preps power rating) to the BOD on 12/12.
 - i. Suggestion to ask for feedback from host sites and tournament directors re: fall tournament
 - ii. Discussion re: predetermined sites and decreasing tournament costs
- f. Mike R. brought up that there are concerns of a lack of communication across the state (redistricting proposal, TMC proposals, predetermined sites, etc.) which is causing uneasiness among AD's
- g. Blue Ribbon Committee – Looking to set up a workshop for AD's

4. MIAA Board of Directors Report - Thom Holdgate

- a. Met on 11/7 and will meet next week.
- b. Finance update and FY18 audit has begun
- c. District Workshop Review – Only 4 missed meetings, but attended the make-up.
- d. Wellness Summit (Over 500+) and Sportsmanship Summit (approx. 850) went well
- e. Fall Tournaments – Discussion re: predetermined sites

- f. MSSADA Redistricting Proposals – Proposal A = 208, Proposal B = 8, and Proposal C = 146
- g. NFHS Rules passed, but amendments have not been discussed
- h. Spring Cut-Off has been moved back one week for 2019

5. Executive Director Report – Fran Whitten

- a. Section 1 News
 - i. Recognized for having over 70% membership. Other associations seek out assistant AD's, retired AD's, private schools, middle school AD's, etc.
 - ii. 2019 National – Will be another spot available on the board
- b. National Conference – Seeking volunteers for LTI facilitators
- c. Reminder - National Conference responsibilities
- d. Evan (National Award Winner) – Attending San Antonio conference

6. Public Relations Report - Dick Baker

- a. Not present. Will be mailing out letters to award winners.

7. LTC Coordinator Report – Karrah Ellis

- a. Conference Courses (7)
 - i. Bill Bruno 504 (Wed AM), 506 (Tues PM), 508 (Tues AM)
 - ii. David Hoch 710 (Wed AM), 723 (Tues PM) and 2 workshops
 - iii. Rich Riley 503 (Tues AM), 640 (Wed AM)
 - iv. Dick Baker – Coaches Ed Instructors course (Tues AM)

8. Conference Updates – Michele Denise

- a. Still seeking a speaker for Wednesday luncheon
- b. Vendors and sponsors are coming in
- c. Workshops – 10 filled

9. Awards Chair Report - Terry Riley

- a. Will be checking spelling and photos
- b. Prepare to review program booklet at February meeting
- c. Service Awards – Pins? Certificates? Poster? Scrolling names on PowerPoint? Recognize during luncheon? Flags on name tag?
- d. Certificate Acknowledgment – Letter from President and certificate sent out

10. District Reports

- A. Kelly Farley - District A
 - a. Discussed issues with predetermined sites; redistricting proposal; increase in football games that were forfeited this year; sport committee reps receiving feedback before meetings
- B. Ryan Murphy - District B
 - a. Discussion around championship breakfast
- C. Jim Quatromoni - District C
 - a. Next meeting 1/30
- D. Tom Tarpey - District D
 - a. Not present.
- E. Ted Zawada - District E
 - a. Not present.

- F. TBD - District F
 - a. Resigned from this position. Seeking a replacement.
 - b. Hosted leadership conference within district
- G. Jim Abel - District G
 - a. Meet on 12/7. Hosting leadership workshop this week.
- H. Jamie O'Leary - District H
 - a. Next meeting 1/22.

11. Old Business

- A. Redistricting Committee Update
 - a. Thom presented the update on proposals and numbers.
 - b. Motion by Jay C. to allow Thom to present a constitutional change proposal regarding redistricting to the BOD at the December meeting with a formal vote coming from MSSADA in January. Second by Andy. Approved 12-0.
- B. Monthly Newsletter? -- Tabled until January.

12. New Business

- A. John Lynch – Sent a proposal to Fran and Mike with regards
 - a. Motion by Jay C. to appropriate \$500 each towards secretary and treasurer towards a travel expense for national conference. Second by Jim Q. Approved 11-0-1.
 - b. Proposal for Finance Committee --- Fran, Andy, Jay, Keith, John, and Tania. Will meet after the meeting.
- B. Pete Rittenberg (Brookline AD) – Requesting time to discuss tournament expenses, financial information, etc. Mike will invite him to the January meeting to be at the beginning of the agenda.

Motion to adjourn at 1:10PM.

Respectfully Submitted,
Tania Rich

Dates for 2018-2019: 1/7 (LTC), 2/4, 3/4, 5/6