



*MASSACHUSETTS SECONDARY SCHOOLS ATHLETIC DIRECTORS ASSOCIATION*

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| ➤ Fran Whitten, Executive Director          | ➤ Mike Roy, President                          | ➤ Andy Crisafulli, 1 <sup>st</sup> Vice President |
| ➤ Jay Costa, 2 <sup>nd</sup> Vice President | ➤ Keith Mangan, 3 <sup>rd</sup> Vice President | ➤ Tania Rich, Secretary                           |
| ➤ John Lynch, Treasurer                     | ➤ Dick Baker, Public Relations                 | ➤ Mike Denise, Past President                     |
| ➤ Michele Denise, Conference Coordinator    |  | ➤ Karrah Ellis, LTC Coordinator                   |

**Executive Board Meeting Minutes  
November 5, 2018 @ MIAA 10:00AM**

**Attendance:** Mike R., Fran W., John L., Jim Q., Andy C., Mike C., Jim A., Kelly F., Thom H., Keith M., Jim D., Tom T., Matt T., Jamie O., Bill G., Dick B., Jay C., Terry R., Michele D., Mike D., Karrah E., Tania R.

**Regrets:** Ted Zawada

Call to order at 10:03am by President Mike Roy.

**1. Secretary Report – Tania Rich**

- a. Review minutes from October 2018. Motion to approve October meeting minutes by Jay C. Second by Keith M. Approved unanimously (16-0).

**2. Treasurer's Report - John Lynch**

- a. John distributed income/expense report and transaction report (see attached). In the bank, MSSADA currently has \$89,415.55 (\$41,507.21 in checking account and \$47,908.34 in the money market).
- b. Over 160 paid memberships as of November 1<sup>st</sup> with an additional 25 POs/FID forms.
- c. Motion to accept the financial report by Mike C. Second by Mike D. Approved unanimously (16-0).

**3. MIAA Executive Director Report - Bill Gaine**

- a. Completed District Workshops. Majority of conversations regarding the redistricting proposal and TMC updates.
  - i. TMC Process – The committee will report to the BOD on 11/7.
- b. Invitation for Breakfast at the National Conference (12/16) at Marriot River Center
- c. Fall seeding meetings went well overall. There was one appeal in football regarding power ranking numbers and there was one forfeit due to playing an ineligible player.
- d. Wellness Summit went well with over 500 participants. Sportsmanship Summit is sold out.
- e. Finance and Personnel Committee make-up is a minimum of three members. (See attachment)

**4. MIAA Board of Directors Report - Thom Holdgate**

- a. Nothing to report. Next meeting Wednesday 11/7.

**5. Executive Director Report – Fran Whitten**

- a. Donation (\$500) request for Section 1 Hospitality Suite at NADC. Motion by Thom to appropriate \$500 to Section 1. Second by Jay. Approved unanimously (16-0).
- b. National Baggo Tournament update
- c. National Conference responsibilities (See attachment)

**6. Public Relations Report - Dick Baker**

- a. Necrology update

- b. Rule Change Proposals – District reps must gather all league votes
- c. Will stay on until May 2019
  - i. Post job in December and look to find a replacement to work with Dick by February 1, 2019. Mike, Karrah, and Andy will review job description.

#### **7. LTC Coordinator Report – Karrah Ellis**

- a. LTC 502 being presented today with 11 participants. 5 people taking the CAA exam.
- b. David Hoch will attend the MSSADA conference in March 2019. He will teach 710, 723, and a workshop. Andy will reach out to him about a workshop.
- c. Conference LTC Courses – Proposal of 7 courses
  - i. 504, 506, 508 (Bill Bruno)
  - ii. 503 and 640? (Rich Riley)
  - iii. 710 and 723 (David Hoch)
- d. Suggestion to recognize athletic directors who reach certification levels (i.e. letter, plaque, certificate, sign at conference, etc.). Michele and Karrah will review.

#### **8. Conference Updates – Michele Denise**

- a. Corporate Sponsorship letter has been sent out
- b. As of November 1<sup>st</sup>, 5 vendors have sent in money, 11 confirmed, and Balfour committed.
- c. Working on seeking out new vendors
- d. Registration will be opened in January
- e. Gift – Looking at clothing (quilted vest) and working with Graphic Edge
- f. Possibility of a theme of stress relief, health, and wellness (i.e. flavored water, smoothie station, massage chairs, yoga class, etc.)
- g. Health, Wellness, and Job Satisfaction Survey – Karrah piloted the survey with District E. Karrah will share with the board to review.

#### **9. Awards Chair Report - Terry Riley**

- a. AD of the Year – Matt Trahan, Old Colony Reg Vocational HS Massachusetts
- b. Ted Damko - Scott Hutchinson, Hanover
- c. Joao Rodrigues - all recognized
- d. President's Award of Merit - all recognized
- e. NIAAA in-side athletics – Tania Rich, Nashoba Regional HS
- f. NIAAA outside athletics - Ryan Lanigan, HOCK
- g. State Award of Merit - Michael Roy, Minnechaug Regional
- h. Athletic Administrator Assistant – Maryanne McDonald, Wellesley
- i. Professional Development - Mike Denise, Braintree
- j. Mickey Sullivan – all recognized
- k. Rich Lewis Award – Patrick Mara, Millbury High School
- l. NFHS – Rich Riley – MIAA

#### **10. District Reports**

- A. Kelly Farley - District A
  - a. Coaches and athletic directors are unhappy with switching rules from NCAA to NFHS, for instance football has different hash marks and goal posts - major issue for those with turf fields, baseball has pitch count rules and basketball has no 30 second clock. Apparently all of these rules can be "amended" to meet individual state needs?

- b. Also, many sport committee reps feel uncomfortable voting on issues at meetings because they do not know/understand who they are supposed to be representing when they vote. Do they vote based upon their individual school needs, their league, district?
  - c. Fran and Mike will meet with Bill Gaine to address this concern. Going to ask that sport committee agenda be available in advance, possibly posted in members only, so that membership has advance notice and time to discuss potential action items and contact committee reps with concerns.
- B. Ryan Murphy - District B
  - a. Discussed redistricting proposals and TMC formats with particular attention to discrepancies in point ratings
- C. Jim Quatromoni - District C
  - a. Discussion on TMC and Bay State League situation concerning "open meeting laws" and "freedom of information"
- D. Tom Tarpey - District D
  - a. Discussion on redistricting proposals
- E. Ted Zawada - District E
  - a. Presenter on NCAA recruiting, survey on health and wellness of athletic administrators and redistricting proposals
- F. Mike Capotosto - District F
  - a. Discussion on TMC point system vs. impact on league alignment
- G. Jim Abel - District G
  - a. Discussion on redistricting proposals and TMC
- H. Jamie O'Leary - District H
  - a. Discussion on redistricting proposals

## 11. Old Business

- A. Redistricting Committee Update
  - a. Majority in favor of option A, handful support B, Districts F, G, H, B in favor of no change. This will be agenda item for December meeting
- B. Monthly Newsletter Update (Karrah and Tania)
  - a. Tabled until December meeting (possibly part of public relations job in future)

## 12. New Business

- A. Jim Davis made request for someone to attend the section 1 meeting at national conference to distribute the delegate packets for delegate assembly - Mike Roy volunteered to cover that
- B. NFHS will be offering a Basketball Showcase for collegiate recruiting in June (21-23 and 28-30). Details to follow.
- C. Section 1 offers a scholarship for first time attendee at national conference (registration fee only). We should take advantage of this and nominate someone from our first year mentoring workshop.
- D. John Lynch will be presenting a proposal to review association stipend positions. This has not occurred since 2011. Need to assemble a finance subcommittee.

Motion to adjourn accepted 12:17pm

***Dates for 2018-2019: 12/3, 1/7 (LTC), 2/4, 3/4, 5/6***