



MASSACHUSETTS SECONDARY SCHOOLS ATHLETIC DIRECTORS ASSOCIATION

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| ➤ Fran Whitten, Executive Director | ➤ Mike Roy, President | ➤ Andy Crisafulli, 1 st Vice President |
| ➤ Jay Costa, 2 nd Vice President | ➤ Keith Mangan, 3 rd Vice President | ➤ Tania Rich, Secretary |
| ➤ John Lynch, Treasurer | ➤ Dick Baker, Public Relations | ➤ Mike Denise, Past President |
| ➤ Michele Denise, Conference Coordinator | | ➤ Karrah Ellis, LTC Coordinator |

**Executive Board Meeting Minutes
October 1, 2018 @ MIAA 10:00AM**

Attendance: Mike R., John L., Andy C., Tom T., Matt T., Jim A., Thom H., Keith M., Jim D., Jamie O., Dick B., Rich R., Terry R., Michele D., Mike C., Mike D., Jay C., Karrah E., Tania R.

Guests: Tom Arria (District A), Johanna DiCarlo (TMC), Sherry Bryant (TMC), Jim O'Leary (TMC)

Regrets: Kelly Farley, Fran Whitten, Bill Gaine

Call to order at 10:11am by President Mike Roy.

1. Secretary Report – Tania Rich

- a. Review minutes from September 2018. Motion to approve September meeting minutes by Jay C. Second by Keith M. Approved unanimously (18-0).

2. Treasurer's Report - John Lynch

- a. John distributed income/expense report and transaction report (see attached). In the bank, MSSADA currently has \$75,924.24 (\$28,036.25 in checking account and \$47,888 in the money market).
- b. Motion to accept the financial report by Karrah. Second by Keith. Approved unanimously (18-0).

3. MIAA Executive Director Report - Bill Gaine

- a. Not present.

4. TMC Update – Johanna DiCarlo, Jim O'Leary, Sherry Bryant

- a. See attached TMC Talking Points
- b. Discussed the new charge of the committee, the Divisional Alignment and Placement State Wide Tournament and Tournament Seeding proposals

5. MIAA Board of Directors Report - Thom Holdgate

- a. BOD met on 9/26
- b. Lindsey von Holtz named as the AD onto the finance sub-committee.
- c. Tournament revenue has decreased. Asked tournament directors to decrease expenses.
- d. Discussion regarding the ball contracts.
- e. Blue Ribbon Committee Updates
- f. District Workshop Updates
- g. Mike R. asked Thom to bring up the Breakfast of Champions concerns to the BOD.

6. Executive Director Report – Fran Whitten

- a. Not present

7. Public Relations Report - Dick Baker

- a. Distributed an updated directory.

8. LTC Coordinator Report – Karrah Ellis

- a. Certification Requirements will change on 1/1/2019. LTC 503 for RAA, RMAA, CAA. LTC 510 for CMAA.
- b. CAA Exam will be administered on 11/5
- c. Karrah is willing to meet to review personal data form with ADs
- d. LTC 723 – David Hoch from NIAAA is willing to teach this course at the conference. Motion by Mike D. to bring David in to teach LTC 723, a workshop, and the association would cover his hotel cost. Second by Mike R. Approved 18-0.
- e. LTC 790 – Offering it as a free course has been extremely helpful.
- f. Rich Riley will be taking LTC 503 at the National Conference.
- g. Conference LTCs – Looking at offering 7 courses: 503, 504, 506, 508, 510, 640 (Urban), 723.

9. Conference Updates – Michele Denise

- a. Sub-Committee met prior to today's meeting to discuss sponsorships. Sponsorships will be discussed between Fran, Mike, and Michele. Motion by Keith to accept sponsorship document with discussed edits. Second by Jay. Approved 18-0.
- b. Hotel reservations are available online.
- c. Is there a theme or focus of our conference? Something to think about moving forward.

10. Awards Chair Report - Terry Riley

- a. The board will vote at the November 5th meeting.
- b. District Reps must send Terry the names of nominees.
- c. Picture day will be on 11/5!

11. District Reports

- A. Kelly Farley - District A
 - a. Meeting on 10/5
- B. Ryan Murphy - District B
 - a. Nothing new to report.
- C. Jim Quatromoni - District C
 - a. Met on 9/25. Discussed redistricting proposal, AED compliance, TMC talking points.
- D. Tom Tarpey - District D
 - a. Nothing to report.
- E. Ted Zawada - District E
 - a. Meeting on 10/9.
- F. Mike Capotosto - District F
 - a. Concerns regarding redistricting and charging \$100 for individual sports.
- G. Jim Abel - District G
 - a. Meet this week and will confirm awards. Concerns regarding the redistricting proposal.
- H. Jamie O'Leary - District H
 - a. Discussed the redistricting proposal.

12. Old Business

- A. Redistricting Committee Update

13. New Business

- A. Monthly Newsletter – Mike R. will send out some examples. Many states send out a monthly newsletter. Suggest a sub-committee to look into the possibility. Karrah and Tania will discuss.
- B. Stipends for Executive Board Members – The last time the stipends were voted on were 2012. John would like to look into reviewing the stipends. John will put together a proposal for the VPs to review.

Motion to adjourn at 12:28PM.

Dates for 2018-2019: 11/5 (LTC), 12/3, 1/7 (LTC), 2/4, 3/4, 5/6