I. – II. **Call to order & Attendance**
   Introductions

III. **Minutes of Sept 15, 2016 Meeting:**
   Motion to approve minutes - passed

IV. **Review of 2016 Fall Swim & Dive Champs:**
   Peter Foley – Sectionals @ Boston University – Yellow sheet shows breakdown of financials.
   BU did well for us and we came in just about $1,000 under previous years budget.
   Did ticket allocation for North and not for South. Went well, will discuss later in ticket allocation.
   Males seem to be leveling off, see numbers on sheet.
   Mentioning that having people have to prove times of athletes who do not make the qualifying standard is working well after a few years of implementing it.
   Recommendations for next years cut times are listed well

   Dick Lennon – States - @ Harvard – See Green Sheet – very appreciative that Harvard worked so well with us especially on a very busy weekend for them.
   Ticket sales went well. No allocation as Harvard seats over 1,200.
   Financial report listed on white sheet
   Sold tickets online as well as at the door. It was virtually 50/50 as to spectators buying online and buying at the door.
   Recommendations for next years times are listed on final white sheet. New times listed in RED ink.

   **MOTION** to accept qualifying standards for Sectionals (Yellow Sheet) and States (White Sheet):
   Motion Passed – 0 opposed - 0 abstaining

V. **Review of 2016-2017 Winter Format –**
   ADD – page 6 – H. Athletes who are going to compete at Boston University will need to complete a waiver form by them and their parents. These forms are available “HERE” and will be handed in by the team’s coaches for all athletes on the roster at the check in table.
   **Add this to the fall format as well, including Harvard and BU.**

VI. **Review of Direct Athletics Entry Procedure**
   All good. Please keep using! Coaches and tournament directors like it.

VII. **Input/Discussion for Fall 2017 Format**
   Add note to Team Rosters about needed waivers for participating athletes.
   Page 6 letter H – as noted in “Review of Winter ’16-’17” format above.

   Update qualifying standards from notes above as well.
   Sectionals on yellow sheet from P. Foley, states from white sheet from D. Lennon.

   **DISCUSSION** of booking facilities for future:
   Don’t want to burn any bridges and keep relations open at all schools.
   Moving forward should we try and book the winter meets first, then approach the
schools for the fall championships. YES. Harvard is most likely out for the winter for a while, but nice to keep for the fall. Let’s be sure to keep all these schools involved and interested with us.

- Fall would be Nov 11th or 12th (2017) for sectionals, and 18th or 19th (2017) for states

VIII. **2016-2017 NFHS Swimming and Diving Rule Interpretations (Peter Foley)**

Peter Foley

NFHS is leaving it up to the state with transgender and religious suits. Schools should have a letter of approval from the state for these athletes wearing these suits.

NFHS would like the officials go to the coach, not to the athlete when a suit is illegal (i.e. girls suits that have illegally hit cut at the hips, talk to the coach, not the swimmer)

Caps can have school name, school logo, athlete name and a number.

The new Michael Phelps caps are illegal under NFHS rules

IX. **Review of Ticket Allocation procedures for States at BU (Feb 18-19)**

-AS well as looking ahead to winter 2017

Fall – we had to provide an AD’s email who got one code to purchase all the schools tickets. It could have been on the AD’s personal credit card or parent or coach purchased all the tickets. It is a lot to ask and may be too much to ask for winter.

Fall 2017 – (See attached document) - Allocated for North meet only this past fall.

    We did one code for each school this fall, regardless of the # of tickets allocated.

    We are thinking of having a code for each ticket that is allocated in the winter. AD would receive these codes and give to coaches who would give to parents and get it out.

    We (tourney directors) would need to be on top of things to make sure AD’s are getting the emails with the codes from the company.

For the winter:

East schools would have to do this 4 times (Boys and girls sectionals and boys and girls states)
West schools would have to do this twice (Boys and girls states)

-??? It is too much to ask AD’s to put these on their personal credit cards as initially thought? General felling is yes it is.

-Discussion of what works best, no final resolution. Still discussing with the ticket company

X. **2017-18 Through 2020-21 Alignments – Appeals/Procedures**

Westfield and Masconomet appeals have been submitted.
Westfield appeal to keep their boys in Div I where they have been and aligned with their girls.
Masconomet appeal to move boys and girls swim & dive from Div I to Div II.
May be more coming, as deadline is Dec 21.
Will hold off to make any decisions until all appeals have been submitted.

XI. **Other**

Rachel Moo passed out info about Student Ambassador program. Please promote.

- need to update winter format for the West as to who will accept dive entries (individual dive lists) and get them imported into the computer before the meet.

XII. **Next Meeting: Tuesday April 4, 2017 @ 9:30**