



MIAA Tournament Hosting Form

The completed form must be returned to Tournament Director prior to receiving host site fee

Event Date _____
Sport / Event _____
Hosting School _____
Athletic Director _____
Event Location _____
(field/gymnasium/pool/etc.)

Expense Information

List the following information regarding anticipated expenses related to the above MIAA event:

(all invoices must be submitted to MIAA Tournament Director for approval)

Police Details *	\$ _____	* indicate: _____	Pay Agency Directly	_____	Pay Athletic Dept
Custodial	\$ _____	* indicate: _____	Pay Agency Directly	_____	Pay Athletic Dept
Portable toilets	\$ _____	* indicate: _____	Pay Agency Directly	_____	Pay Athletic Dept
Other Exps	\$ _____	<u>Please explain/list "Other Exps"</u> _____ _____			

Tournament Feedback/Comments

Gate Entrance(s) Gate supervision regarding spectators, media personnel, and pass holders:

Crowd Control Spectator Management /Sportsmanship Announcements:

Additional Comments Include any additional remarks regarding hosting:

ATHLETIC DIR / SITE MGR SIGNATURE: _____ DATE: _____

TOURNAMENT DIRECTOR COMMENTS:

TOURNAMENT DIRECTOR SIGNATURE: _____ DATE: _____