

VENUE SECURITY – POLICE DEPLOYMENT

*Prepared by Colonel David Gavigan
MIAA Safety & Security Advisor*

The scope of responsibility of MIAA Tournament Officials extends beyond the court, rink, field, or other athletic facility. Site Directors should be aware that their actions might determine the success or failure of an event. Site directors must develop a written security plan for each venue. It must be continually reviewed and updated and will serve as a resource to future directors.

Problems that have been identified and must be corrected will insure players and spectators operate in a safe environment. The first problem is identifying the number of law enforcement officers that are required for an event. Second, you must give specific directions to the officers. Finally, we depend on your experience and good judgment to make necessary adjustments to eliminate or reduce the potential problems.

When officers arrive at a site they will either be on a paid detail or working their normal tour of duty. If they are on a paid detail (hired and paid for by the MIAA) they work for the site director.

It is critical for the site director to give explicit detailed instructions to the officer, or if there is more than one officer, to the officer-in-charge (OIC).

The officer-in-charge should be the person that issues orders to the other assigned officers.

Site directors should evaluate where officers have been stationed during past events and make adjustments to the plan as necessary. Seek out recommendations of the officers, but remember that you are in charge and you have the final word on how they are deployed.

Officers have a tendency to congregate and “shoot the breeze.” This will be avoided by spelling out exactly where you want them stationed.

It is difficult in some cases to estimate crowd size, which usually determines the number of officers that will be required to provide proper protection. The capacity of the facility, past history, teams’ records and school rivalries are factors that will determine the number of law enforcement officers required for an event.



If you have information that there may be a problem, you should request additional resources from the MIAA Director.

Paid details are in most cases four (4) hour minimums. This allows you as the site director to have the officers report at least one-half to one hour prior to the event. Insure that you have adequate coverage prior to and after the event, if more than one game is scheduled at the site.

An officer should be at the main entrance when the crowd is entering to observe unusual activities or persons. This also deters people from attempting to enter without a ticket or from attempting to steal ticket money.

Once the event starts, the officer(s) should be positioned so that they are clearly visible to the spectators. Spectators who are acting up should be warned by an officer and, if their actions continue, law enforcement should order them off of the site.

The MIAA has experienced serious incidents during the past in parking areas. Incidents tend to be more violent and occur with greater frequency when there is a lack of police visibility. In developing your security plan be sure that the officers deploy to the parking area when the event is complete.

Near the end of the event ask the detail officer to notify the station and request a sector cruiser to assist in directing traffic away from the facility. Request detail officers, if they have a cruiser, to activate their emergency lights. People feel secure when law enforcement personnel are present. In the event that there is a problem, the emergency lights insure they will know where they can quickly find assistance.

When busses are loading there should be an officer assigned to that area to prevent harassment and taunting of students.

The site director will dismiss law enforcement officers when the event is complete.

Request copies of all official police reports if you have an incident, and forward them to the MIAA Director.

If it is a night event, insist that outdoor lighting be turned on to provide maximum visibility

In the Security Plan make sure that all MIAA personnel have assignments. This would include monitors, administrators, teachers, custodians, parents, and law enforcement personnel.

Careful planning will insure that the staff fully understands their role and responsibilities.



PROTOCOLS

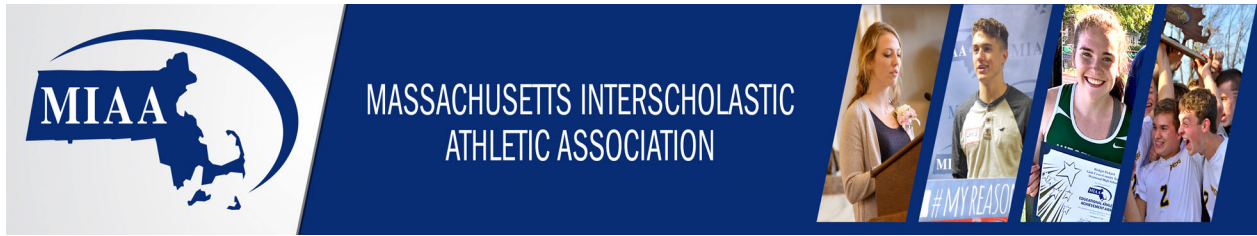
CHECK YOUR SITE SECURITY PLAN

ENSURE THAT YOU HAVE NOTIFIED LAW ENFORCEMENT OFFICIALS OF THE TIME, PLACE, AND NUMBER OF OFFICERS NEEDED FOR THE EVENT. AT THAT TIME, INFORM THEM THAT THEY SHOULD HAVE A RADIO AND FLASHLIGHT FOR NIGHT EVENTS, AND THAT THEY ARE BEING HIRED BOTH FOR CROWD AND TRAFFIC CONTROL.

IF YOUR EVENT IS TO EXCEED THE USUAL FOUR-HOUR DETAIL, CONSIDER DIFFERENTIATING WITHIN THE DETAIL; I.E. HIRE THE MAXIMUM SIZE OF THE DETAIL FOR THE PERIOD OF HIGHEST NEED, BUT A SMALLER SUBSET OF THAT DETAIL FOR THE LOW-NEED PERIOD.

THE OFFICER-IN-CHARGE (OIC) SHOULD BE NOTIFIED - BASED ON THE NUMBER OF OFFICERS THAT HAVE BEEN HIRED - WHERE THEY ARE TO BE DEPLOYED.

TALK ONLY WITH THE OIC. S/HE WILL ASSIGN THE PERSONNEL TO THE SPECIFIC AREAS.



ONE OFFICER ASSIGNED: (OIC)

OFFICER REPORTS ONE HOUR PRIOR TO THE START OF THE EVENT

SITE DIRECTOR MEETS WITH THE OFFICER

OFFICER MAINTAINS A PRESENCE AT THE ENTRANCE UNTIL THE START OF THE EVENT

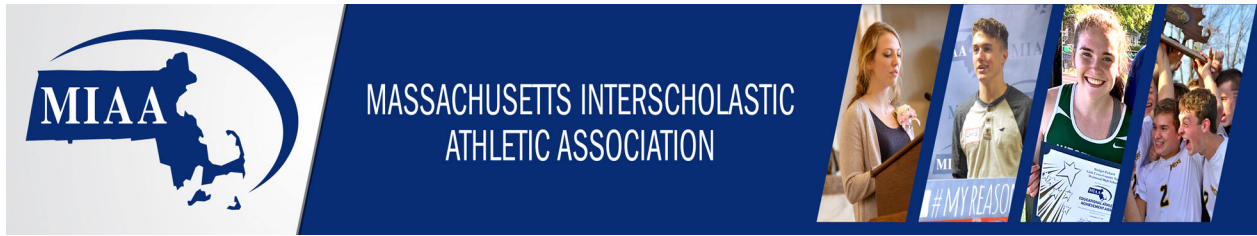
OFFICER MOVES TO A POSITION WHERE S/HE CAN OBSERVE THE CROWD, WHILE BEING ACCESSIBLE TO THE ENTRANCE MONITORS AND THE SITE DIRECTOR

WHEN THE EVENT IS OVER THE OFFICER WILL MOVE TO THE PARKING AREA (ACTIVATE EMERGENCY LIGHTS ON THE CRUISER IF AVAILABLE)

THE OFFICER WILL THEN ENSURE THAT TEAMS SAFELY BOARD THEIR BUSES AND CLEAR THE PARKING AREA

THE SITE DIRECTOR WILL MEET WITH THE OFFICER BEFORE DISMISSING HER/HIM TO LEARN IF ANY INCIDENTS HAVE OCCURRED

IMMEDIATELY NOTIFY THE MIAA DIRECTOR OF ANY MAJOR INCIDENTS



TWO OFFICERS ASSIGNED

OFFICERS REPORT ONE HOUR PRIOR TO THE EVENT

SITE DIRECTOR MEETS WITH THE OFFICER-IN-CHARGE (OIC)

REQUEST ONE OFFICER BE ASSIGNED TO THE ENTRANCE

THE SECOND OFFICER MAINTAINS A PRESENCE IN THE FACILITY

AT THE START OF THE EVENT BOTH OFFICERS SHOULD BE PRESENT IN THE VENUE.

JUST PRIOR TO THE END OF THE EVENT, ONE OFFICER (DEPENDING ON THE SITUATION) WOULD MOVE TO THE PARKING AREA

WHEN THE FACILITY IS CLEARED THE SECOND OFFICER WOULD ASSIST IN THE PARKING AREA

NOTIFY THE OIC TO PAY PARTICULAR ATTENTION TO STUDENT BUSES THAT MAY BE SUBJECT TO HARASSMENT

DEPENDING ON THE SIZE OF THE CROWD, YOU MAY SUGGEST TO THE OIC THAT IF A SECTOR CAR IS AVAILABLE THAT IT BE SENT TO ASSIST WITH TRAFFIC

IF A CRUISER IS AVAILABLE ASK THE OFFICER TO ACTIVATE THE EMERGENCY LIGHTS

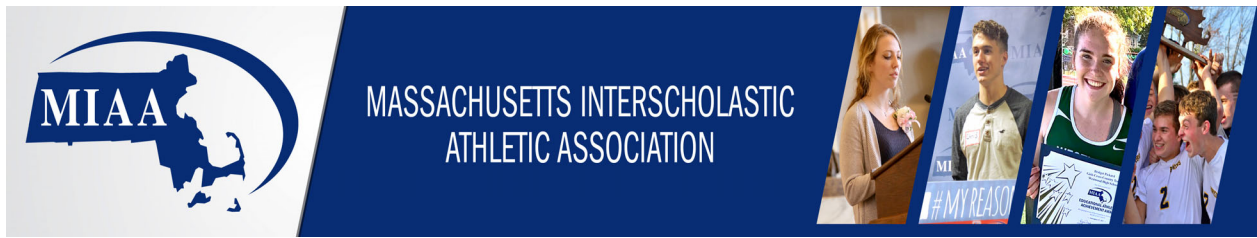
ONCE THE PARKING AREA IS CLEARED HAVE OFFICERS ESCORT EACH TEAM TO THEIR RESPECTIVE BUSES

THE OFFICERS WILL ENSURE THAT TEAMS SAFELY BOARD THEIR BUSES AND CLEAR THE PARKING AREA

SITE DIRECTOR WILL MEET WITH THE OFFICER-IN-CHARGE TO ASCERTAIN IF ANY INCIDENTS HAVE OCCURRED, AND REQUEST A WRITTEN REPORT FROM THE OFFICER

DISMISS THE OFFICERS WHEN YOU ARE SATISFIED THAT THE FACILITY AND PARKING AREAS ARE CLEAR

IMMEDIATELY NOTIFY THE MIAA DIRECTOR OF ANY MAJOR INCIDENTS



THREE OFFICERS ASSIGNED

OFFICERS REPORT ONE HOUR PRIOR TO THE EVENT

SITE DIRECTOR MEETS WITH THE OFFICER-IN-CHARGE

REQUEST ONE OFFICER BE ASSIGNED TO THE ENTRANCE

THE SECOND OFFICER MAINTAINS A PRESENCE IN THE FACILITY

THIRD OFFICER ASSIGNED TO THE PARKING AREA

WHEN THE EVENT STARTS ALL OFFICERS SHOULD BE PRESENT IN THE VENUE.

ONE OFFICER SHOULD PERIODICALLY CHECK THE PARKING AREA

JUST PRIOR TO THE END OF THE EVENT ONE OFFICER (DEPENDING ON THE SITUATION) WOULD MOVE TO THE PARKING AREA

ONE OFFICER WOULD MOVE WITH THE CROWD, AND ASSIST IN THE PARKING AREA

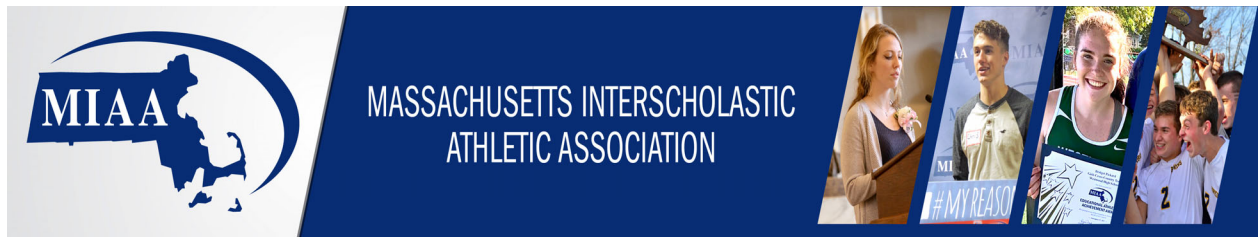
THE THIRD OFFICER WOULD REMAIN IN THE FACILITY UNTIL IT IS CLEARED AND THEN MOVE TO THE PARKING AREA

NOTIFY THE OIC TO PAY PARTICULAR ATTENTION TO STUDENT BUSES THAT MAY BE SUBJECT TO HARASSMENT

DEPENDING ON THE SIZE OF THE CROWD, YOU MAY SUGGEST TO THE OIC THAT IF A SECTOR CAR IS AVAILABLE THAT IT BE SENT TO ASSIST WITH TRAFFIC

ONCE THE PARKING AREA IS CLEARED HAVE AN OFFICER ESCORT EACH TEAM TO THEIR RESPECTIVE BUSES

IF AN INCIDENT HAS OCCURRED, YOU MIGHT SUGGEST TO THE OIC THAT A POLICE ESCORT OF THE BUSES AWAY FROM THE VENUE MAY ELIMINATE PROBLEMS



FOUR OR MORE OFFICERS ASSIGNED

OFFICERS REPORT ONE HOUR PRIOR TO THE EVENT

SITE DIRECTOR MEETS WITH THE OFFICER-IN-CHARGE

REQUEST ONE OFFICER BE ASSIGNED TO THE ENTRANCE

THE SECOND OFFICER MAINTAINS A PRESENCE IN THE FACILITY

THIRD OFFICER ASSIGNED TO THE PARKING AREA

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ONE OFFICER SHOULD PERIODICALLY CHECK THE PARKING AREA

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ONE OFFICER WOULD MOVE WITH THE CROWD, AND ASSIST IN THE PARKING AREA

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THE SITE SPECIFIC PLAN WOULD HAVE MORE DETAIL REGARDING THE INDIVIDUAL POSTS

CONTINUAL MONITORING OF RESTROOM FACILITIES

CHECKS OF ISOLATED AREAS WHERE PAST INCIDENTS HAVE OCCURRED

IF THE VENUE IS IN A METROPOLITAN AREA, REQUEST THE OFFICER-IN-CHARGE TO NOTIFY PUBLIC SAFETY TRANSPORTATION OFFICIALS THE APPROXIMATE TIME THAT THE EVENT WILL END

REQUEST OFFICERS TO PATROL OFF-SITE PARKING AREAS THAT PARENTS AND STUDENTS MAY HAVE UTILIZED